

## Class Information & Policies

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**Location of Classes:** PLEASE BE SURE TO CHECK THE LOCATION OF YOUR CLASSES. We have classes at Missouri Botanical Garden, Shaw Nature Reserve, and Butterfly House at Faust Park, and some in the community. Site maps are available at [www.mobot.org/classes](http://www.mobot.org/classes). Please refer to your confirmation of registration that you receive via e-mail or mail for details on where each class is being held.

### Class Information and Material Lists:

- **Garden Memberships are non-transferable; Member's price may be used by the member whose name appears on card and those residing in the Member's household only.**
- Individual class details/material lists are available at [www.mobot.org/classes](http://www.mobot.org/classes) within each individual class listing.
- **Wait List:** If your confirmation states –WAIT LIST you will be called or e-mailed if an opening occurs.
- Adult Education classes are designed for individuals ages 18 and up, unless otherwise noted in description.

### Registration End Date:

- Registration end date indicates the date registration is closed.
- Full classes remain open for registrants to be wait-listed. If the wait list becomes extensive, registration will end and the registration end date will be adjusted.

**Accessibility:** For Braille and large print handouts, or additional accommodations, please call (314) 577-5140 at least 2 weeks prior to the date of the class. We will do our best to meet your needs. [www.mobot.org/accessibility](http://www.mobot.org/accessibility)

### Cancellations/Refunds:

- Please contact [classes@mobot.org](mailto:classes@mobot.org) or 314-577-9506 for cancellations **one week prior to class date** for a full refund, minus a \$5 processing fee. **Refunds cannot be issued for missed classes or cancellations less than one week prior to class.**
- For **overnight program** refunds, cancellations must be made **2 weeks prior to the program**. Refunds cannot be issued for cancellations less than 2 weeks or missed programs.
- Many classes will allow you to send an alternate participant if you are unable to attend. **Please contact (314) 577-9506 prior to the class.**
- If the Missouri Botanical Garden must cancel a class, you will be notified and receive a full refund.
- Participants are encouraged to **register early**, as programs with insufficient registration could be canceled approximately 5 days prior, depending on the type of class, before the scheduled start date (overnights: 2 weeks). A full refund will be issued in this case.
- A transfer to another class is handled as a refund and is subject to the above policy.

**Inclement Weather:** Participants should come dressed for the weather. Most classes are held rain or shine. If we are unable to hold a class due to inclement weather, you will be notified.

**Dismissal Policy:** The Missouri Botanical Garden is committed to offering the highest quality educational experience to all its students. To ensure a quality experience, the Garden reserves the right to dismiss any participant for any reason without refund.

**Recording Classes:** Participant agrees not to use commercially any video, photography or reproduction in any form taken at the Garden.

**Photo Policy:** Participants grant permission to the Garden and its designees to utilize participant's image, likeness, actions, or statements in any form taken during a visit to the Garden or its family of attractions for the purpose of promoting the Garden and its family of attractions in perpetuity.

**Questions:** For general registration questions on classes at all sites, please call (314) 577-9506 or e-mail [classes@mobot.org](mailto:classes@mobot.org). For questions about specific classes at the Shaw Nature Reserve, call 314-577-9526; for questions about specific classes at the Butterfly House, call 314-577-0888; for questions about specific classes at the Missouri Botanical Garden, call 314-577-9506.